



INFORMATION FOR THE PERIOD 9 JANUARY 2026 UNTIL 15 DECEMBER 2026

1. AFTERCARE HOURS

- Hours are daily from **12h00** until **17h45**. (Promptly)
- Contact the office on our cell phone number **069 947 5803**.
- Collect your child at the Aftercare gate in Piet Retief Street.
- Our security guard will be on duty at this gate.
- **Children are, for control and safety reasons, signed out at the Aftercare office. Please make arrangements, via WhatsApp, with Aftercare when your child will be collected and signed out by anyone else not specified on the data form.**
- **No parent** is allowed to enter the school premises past the Aftercare office without the presence of an Aftercare member of staff.

2. ACADEMIC SUPPORT

This excellent service that the Aftercare staff offers in conjunction with the academic staff, takes place from Mondays to Thursdays for all Aftercare learners and is conducted in the school venues. **We urgently appeal to all parents that they do not fetch their child/children during the supervised consolidation class.** Should an emergency arise and your child needs to be fetched at an earlier time, the Aftercare office should be informed as soon as possible in order for arrangements to be made.

The times for consolidation classes are as follow:

- **Grade RR, R, 1 & 2:** 14h00 – 15h00
- **Grade 3, 4 & 5:** 14h30 – 15h30
- **Grade 6:** 14h30 – 15h30 and if necessary 16h00 – 17h00
- **Grade 7:** 14h30 – 15h30 and 16h00 – 17h00

During these times enrichment and academic support are offered. No remedial intervention will be offered by the staff. It is important to note that **the completion of the day's work remains the responsibility of the parent. Please sign the consolidation work off daily.** The Aftercare teachers assist in completing the work as far as possible. Extra-mural activities leave us with limited time to finish consolidation work. **NB:** Learners who require additional assistance or take longer to complete tasks, will probably not complete everything

in these allocated time slots. Limited individual assistance can be given. Preparation for tests and exams will not be completed if the learner requires a lot of repetition.

A variety of fun and interesting activities are offered in the afternoons and on Fridays to further develop learners' creativity and motor skills

3. AFTERNOON PROGRAM

- The Aftercare staff members receive their children (Gr RR to Gr 2 learners) at their classrooms and accompany them to the Aftercare Centre where a balanced lunch will be provided.
- Gr 3 to 7 learners make their own way to the Aftercare for lunch.
- Consolidation classes start as stated in point 2.
- Consolidation classes start at 13h30 and continue until 14h30 during exams in term 2 and 4.
- Snack time.
- Structured activities.

4. MEALS

- A nutritious meal is served in the Aftercare Centre.
- A weekly menu is available on the WhatsApp groups.
- Unfortunately, we cannot accommodate any food preferences or allergies.
- The learners enjoy late afternoon snacks, which include juice, fruit, biscuits or sandwiches.

5. SPORT AND EXTRA-MURAL PARTICIPATION

- We support participation in sport and other extra mural activities.
- We expect continuous and effective communication between learners, parents, coaches and Aftercare with regards to extra-mural arrangements.
- Learners who have matches/activities immediately after school, eat during second break. Learners must first report to the aftercare teachers before attending these activities.
- Parents must let the Aftercare know, in writing, which extra-mural their child will be participating in and if there are any changes. Please state each child's name, grade, the activity and on which day it is happening.

6. END OF THE DAY

- Learners **must** be signed out by their parents at the Aftercare office.
- The above mentioned is compulsory in order to promote learner safety.
- For safety reasons, no parent will be allowed to move around the school property unattended.
- We close strictly at 17h45. If you are late to collect your child more than three times without a valid reason, your child will be suspended until you have made other arrangements for your child's timely collection from aftercare.

7. SCHOOL HOLIDAYS

- Aftercare is open during the holidays from 7h15 to 17h45 without any additional costs.
- Lunch is served as per normal.
- It is advisable to pack in a healthy breakfast and additional snacks for the day.
- The Aftercare will be closed for a period over the December holiday.
- In 2026, Aftercare will be operational from Friday 9 January to 15 December.
- **Aftercare is closed on public holidays.** Parents will be informed of these arrangements in advance in writing.

8. BEHAVIOUR OF LEARNERS

- Exemplary behaviour is expected at all times at the Aftercare.
- Learners still need to adhere to the school's Code of Conduct for Learners.
- Any incident will be recorded in the incident file.
- Parents will be informed when misbehaviour is presented by the Aftercare manager.
- Serious and continued misbehaviour will be referred to the Aftercare management who has the authority to terminate a child's aftercare contract if serious misbehaviour persists.

9. EMERGENCIES AND CONTACT WITH PARENTS

- Data forms must be completed and updated with the latest available information.
- Parents will be contacted by the Aftercare office when a learner is sick or injured.
- Medication that is sent from home must be handed over to the office at arrival. All information regarding the dosage and administration must be fully communicated otherwise medication will not be administered.

10. AFTERCARE FEES

The fees are still very reasonable at **R1650 per month over 11 months.** This period **extends** from 9 January to 15 December 2026. Fees are always payable in advance on the 1st day of every month, regardless of whether this date falls on a weekend, public holidays or during the school holidays. An Aftercare learner will not be allowed to attend Aftercare if there are outstanding fees.

Banking details



Hendrik Louw Primary School
Standard Bank Somerset West
Account number: 063 164 825
Current account

Reference: Learner's individual school account number as found on statement.

11. NEW AFTERCARE PARENTS – Ensure your child’s placing for 2026

To ensure your child’s placing for 2026, all new aftercare parents must supply the following information:

- **Completed** required documents: Data form with ID photos.
- **Deposit:** An amount of R1650 per child must be paid to ensure your child’s place for 2026. **This deposit payment serves as the 1st payment for Aftercare fees in 2026.**
- Signed contract (this page).
- Debit order authorisation (if chosen as payment option). No debit order will be created without verification of banking details attached.

THE FIRST AFTERCARE DAY WILL BE 9 JANUARY 2026

Confirmation of contract

I, the undersigned, herewith understand and accept the terms and conditions of the Hendrik Louw Aftercare and agree to comply with the rules and regulations as stipulated in the information brochure.

Signed (PARENT / Contractual party)

on this day at.....

NAME OF LEARNER.....